

**FIELD EXPERIENCE SITE SUPERVISOR EVALUATION FORM  
COLLEGE STUDENT AFFAIRS PROGRAM**

The Field Experience site placement and associated seminar course present an opportunity for Site Supervisors and CSA Faculty to help students further explore the student affairs profession. Site supervisors are asked to complete this form at the end of the semester and discuss it with their student. Using the form to spark discussion, we hope that this evaluation will be used as a tool to promote open and honest conversation about how the student can continue to learn, grow, and build upon their professional skillset. Students are responsible for uploading a signed copy of this form under the assignments tab of their Field Experience Canvas site.

This evaluation form is based on the [Professional Competency Areas for Student Affairs Educators](#) which was endorsed by both NASPA and ACPA in 2015. The document identifies and describes the 10 professional competencies required for student affairs practitioners to be successful in their roles. The Field Experience Evaluation Form is based on the NASPA/ACPA competency areas.

Student's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Field Experience Site: \_\_\_\_\_

Evaluate the student you supervise in the category below according to their level or ability demonstrated in their Field Placement this semester:

- 4 = Excels in this area
- 3 = Managing this area effectively
- 2 = Developing this skill
- 1 = This is an area that needs work
- NA= Not observed/Not applicable

1. \_\_\_\_\_ Established rapport with students, groups, colleagues, and others.
2. \_\_\_\_\_ Demonstrated appropriate use and/or knowledge of assessment, evaluation and research related to their responsibilities.

3. \_\_\_\_ Interacted with diverse individuals and implemented programs, services and activities that reflected an understanding and appreciation of cultural and human differences.
4. \_\_\_\_ Demonstrated the ability to be a team player and work with teammates.
5. \_\_\_\_ Demonstrated an understanding of social justice, including an understanding of power, privilege, and oppression and how these inequities are manifested in higher education and society more broadly.
6. \_\_\_\_ Applied their understanding of social justice to practice by engaging in work and practices that promote equity.
7. \_\_\_\_ Demonstrated an understanding of the role of beliefs and values in personal integrity and professional ethical practice.
8. \_\_\_\_ Demonstrated knowledge of the principles of professional practice.
9. \_\_\_\_ Adapted to unexpected challenges or changes in the workplace effectively.
10. \_\_\_\_ Demonstrated effective stewardship/use of resources, e.g. financial, human, material.
11. \_\_\_\_ Demonstrated a strong understanding of theory and how to apply theory to practice.
12. \_\_\_\_ Demonstrated innovation in their work by creating, altering, or building upon pre-existing programs or services.
13. \_\_\_\_ Communicated with others using effective verbal and non-verbal strategies appropriate to the situation in both one-on-one and small group settings.
14. \_\_\_\_ Was able to identify their strengths as a leader and sought opportunities to develop leadership skills.
15. \_\_\_\_ Gained an understanding of campus culture and the unit's place/role in that culture.
16. \_\_\_\_ Was able to describe and contribute to the vision, mission, and goals of the unit.
17. \_\_\_\_ Identified primary work responsibilities and, with appropriate feedback, craft a realistic self-appraisal of their own strengths and limitations.
18. \_\_\_\_ Articulated meaningful goals for their work and was able to demonstrate how these goals connect to their future professional endeavors.

19. \_\_\_\_\_ Was able to articulate and describe the development of college students and the conditions and practices that facilitate holistic development.
20. \_\_\_\_\_ Was able to work independently and produce deliverables with little intervention from others.

What are the student's greatest areas of strength? How can the student continue to build upon these areas of strength?

What are some opportunities for improvement? How can the student work to improve in these areas?

Do you have any other feedback you would like to share with the student?

Suggested grade: Pass \_\_\_\_\_ No Credit \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

**Students must upload a signed copy of this form under the assignments tab of their Field Experience Canvas Site by the designated due date.**