

**Rutgers University Graduate School of Education
Ed.M. in College Student Affairs**

Field Experience Site Application

This application must be submitted electronically. Completed applications should be emailed to the CSA Program Coordinator, Dr. Brescia (stephanie.brescia@gse.rutgers.edu) with your supervisor copied on the email.

RHD
By inserting my initials here and copying my supervisor on the email that I send to submit this application, I certify that my supervisor has approved this application.

Name of Field Experience Site: SAS Transfer Center

Name of Site Supervisor: Dr. Robin Diamond

Job Title: Director, SAS Transfer Center, Assistant Dean

Work Phone: 5-1702 Email: rdiamond@sas.rutgers.edu

Work Address: A-202 Lucy Stone Hall Livingston

Please list the degree, field of study, and conferring institution for each degree you hold:

1. Ed.D Social and Philosophical Foundations of Education Rutgers University
2. MA Counseling Montclair State University
3. BA Behavioral Science Drew University
4. BA Behavioral Science Drew University

Do you currently supervise full-time professional staff? Yes No

If not, have you supervised full-time professional staff in the past? Yes No

Number of field experience students sought: 1

Field Experience Site Description

1. Please provide a brief description of your field experience placement site:
The SAS Transfer Center is responsible for all aspects of academic life for entering transfer students (2000+ each year). We award credits, teach 80 sections of a Student in Transition class, have a Transfer Mentor Program, a Transfer Honor Society (Tau Sigma) , program for National Transfer Student Week and also serve on the advising team for the general SAS student population.

2. Please list or describe the mission, vision, and goals of the field experience placement site:
Our mission is to provide a welcoming transition to the School of Arts and Sciences and to provide accurate transfer credit evaluations in a timely manner. We serve students through their first semester with the goal of transitioning them from identifying as transfer students to identifying as Rutgers students.

3. Please describe the expected student learning outcomes for your site (*i.e. by the end of the field placement, students will...*):
 1. Be familiar with the literature on transfer students in the US
 2. Be familiar with the challenges posed to Rutgers transfer students
 3. Understand the need for advocacy for the transfer population at Rutgers
 4. Be able to provide very basic academic advising

4. The student will be expected to complete a project during their placement at your site. Professional staff in the agency, other than the site supervisor, may supervise the student in the project. Please list two or three possible projects so that the student can have some idea of what they might be working on while completing their field experience at your site. It is understood that actual projects may differ from those described here. In listing the projects, please specify who would be supervising the work of the field experience student.

Field experience projects should:

- A. Enhance the student's knowledge or skills of the practice of student affairs;
- B. Be consistent with the mission, vision, and goals identified by the field experience site and
- C. Be useful to the site supervisor and their unit.

Previous to Covid, we had an active Transfer Mentor Program. We are planning to restart this program in Spring 2023 and the project will involve recruitment, selection and training of a new cohort of Transfer Mentors. It will be supervised by the Transfer Center Deans (Dean Diamond, Dean Chandrashekhar, Dean Panetta and Dean Edwards-Bednar)

A secondary experience will include the opportunity to observe in person academic advising appointments with the end goal of providing direct service to students under the supervision of one of the above Deans.

Dr Diamond will be the lead supervisor.

5. Please indicate the time frames when you might expect a student to be present at your site. Would you want the student to begin before the semester begins or to extend beyond the end of the semester? Would you expect evening or weekend hours? Do you have a preference for days of the week when the student would be present? Is remote work available?

We will require in person work and ideally would like the student to be present during working hours on Wednesday although this can be negotiated for an outstanding candidate. There may be some remote meetings as we are working in a hybrid environment, but we see this as an in person experience. There will not be evening or weekend hours and the project is confined to the spring 2023 semester.

6. Please present a list of selected readings that you might assign to a student as part of their learning contract.

1. "Feeling Like A Freshman Again" The Transfer Student Transition by Barbara Crawford.

2. "How Do Transfers Survive After Transfer Shock"? A Longitudinal Study of Transfer Student Departure at a Four Year Institution by Terry T. Ishitanai

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<https://www.insidehighered.com/news/survey/survey-student-transfer-finds-both-progress-and-finger-pointing>

4. <https://www.tandfonline.com/doi/abs/10.1080/10668920050137228>

5. <https://www.nists.org/>