



**Rutgers University Graduate School of Education
Ed.M. in College Student Affairs**

Field Experience Placement Site Application

This application must be submitted electronically. Completed applications should be emailed to the Field Experience Coordinator (college.student.affairs@gse.rutgers.edu) with a copy sent to your supervisor.

I certify that I am the unit director and agree to supervise the graduate student in this field experience placement.

Name of Field Experience Site: CENTER FOR LATINO ARTS AND CULTURE

Name of Site Supervisor: CARLOS FERNANDEZ

Job Title: DIRECTOR

Phone: 732-932-1263 **Email:** CAFERNAN@RUTGERS.EDU

Address: 172 College Avenue, New Brunswick, NJ 08901

Please list degree, field of study and conferring institution for each degree you hold:

1. PhD in Folklore, Indiana University-Bloomington
2. M.A. in Ethnomusicology, Indiana University-Bloomington
3. B.M. in Music, Catholic University of America

Do you currently supervise full time professional staff? Yes No

If not, have you supervised full time professional staff in the past? Yes No

If your answer is Yes, please specify when and where: RUTGERS UNIVERSITY (2005-current)

Number of students sought: TWO

1. Please indicate the time frames when you might expect a student to be present at your site. Would you want the student to begin before the semester begins or to extend beyond the end of the semester? Would you expect evening hours? Is a summer experience possible? Do you have a preference for days of the week when the student would be present?
 - a. The student will be expected to work 8-10 hours during the regular business week (Monday through Friday, 9am-5pm), with occasional participation in evening programs related to their project.
 - b. The student must be involved both in the preliminary planning and post program evaluation for their project; projects selected for the student will take place during the semester.
 - c. Some evening hours, specifically occasional meetings with students and attendance to evening programs, are expected.
 - d. There is no preference for days; schedule of meetings will need to be worked out with director and (depending on the project) with other staff members.
 - e. Summer field experiences are not possible.

2. Please list or attach a statement of the Goals for your Site.
 - a. Gain knowledge about the role of cultural centers in higher education,
 - b. Learn about the mission, vision and goals of the Center for Latino Arts and Culture,
 - c. Develop an understanding of the unique needs of Latine students at Rutgers University, and
 - d. Help support cultural engagement, leadership development and/or service learning of our students.

3. Please list or attach a list of selected readings that you might assign to a student as part of their learning contract.
 - a. Patton, Lori. *Cultural Centers in Higher Education: Perspectives on Identity, Theory and Practice*. Sterling, VA: Stylus Publishing, 2010.
 - b. Torres, Vasti et al. *Understanding the Latinx Experience: Developmental and Contextual Influences*. Sterling, VA: Stylus Publishing, 2019.
 - c. Museus, Samuel. The Culturally Engaging Campus Environment Model and Survey. NASPA, 2016. [CECE Report EXEC SUM DOWNLOAD.pdf \(naspa.org\)](#)

4. Please list two or three possible projects so that the student can have some idea of what they might be working on while completing their Field Experience in your agency. It is understood that actual projects may differ from those noted here. In listing the projects, please specify who would be supervising the project.
 - a. Focusing on one or two of our Spring signature programs advancing cultural engagement, leadership and service, the student will work with CLAC director Carlos Fernandez to 1) identify key learning activities and outcomes; 2) develop appropriate approaches, tools and mechanisms to enhance/measure program impact; 3) collect and interpret data; and 4) prepare a final report that provides suggestions for embedding ongoing assessment strategies into CLAC procedures.
 - b. The project will be added to the student's electronic portfolio.
 - c. Professional staff in the unit, other than the site supervisor, may also supervise and support the student in the project.

Name and title of Supervisor: CARLOS A. FERNANDEZ, PHD, CLAC DIRECTOR

Signature: Carlos Fernandez